



## Atal Medical & Research University, H.P. (A State Government University)

(SLBS Govt. Medical College & Hospital Campus, Ner Chowk, Mandi, H.P.)

Phone No. 01905-243963 Email: fommedicaluniv.mandi@gmail.com

No. AMRU-G(2)Sanitation Items-Vol-II-10-16

Dated: 25-02-26

### Limited Tender for Rate Contract for Providing Items for Sanitation in the Atal Medical & Research University, Mandi at Ner Chowk, Tehsil Balh, District Mandi, HP 175008.

The Registrar, Atal Medical & Research University intends to enter into Rate Contract for providing items required for sanitation and cleanliness in the Atal Medical & Research University, Mandi at Ner Chowk, Tehsil Balh, District Mandi, HP 175008 as and when required basis as per LIST OF ITEMS (Annexure-C), for office use, for which duly sealed limited Tenders in two bid system (technical & financial) in offline mode are invited from the intended bidders.

#### TENDERING SCHEDULE:-

Last date and time for submission of tender	16-03-2026 till 10:30 AM.
Place for bid submission	Atal Medical & Research University, Mandi at Ner Chowk, Tehsil Balh, District Mandi, HP 175008
Date & Time for opening of Bids :	16-03-2026 at 11:00 AM.
Validity of Bids	180 days from the last date of bid submission
Address:	Finance Officer, Atal Medical & Research University, H.P. , 3 <sup>rd</sup> floor, Nursing College, SLBSGMC&H, Nerchowk.
Email:	FOMEDICALUNIV.MANDI@GMAIL.COM

Duly filled in limited Tender should reach Atal Medical & Research University, Mandi at Ner Chowk on or before **16-03-2026 up to 10:30 AM** through prescribed mode, which will be opened on same day i.e. on **16-03-2026 at 11:00 AM** in the presence of Tenderer(s) or their Authorized representative(s), whosoever may like to be present at that time. The Registrar, AMRU, reserves the right to accept or reject any or all tenders in part or whole without assigning any reason, whatsoever. Bidders are requested to kindly go through the Terms & Conditions (*Annexure-A*) and fill the limited Tender Document carefully before submitting the Tender. All communications/queries will be made through official e-mail. No other method of communication will be accepted.

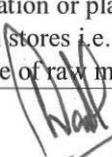
**Finance Officer,**  
Atal Medical & Research University,  
Mandi at Ner Chowk.

Annexure-AGENERAL TERMS & CONDITIONS

1.	The Bidder must be registered with appropriate authority.
2.	The period of rate contract will be from date of award to 31-03-2027, which may be extended for subsequent two years subject to the satisfactory performance in the contract period. The bid document is not exchangeable to any other party. Bidders are advised to satisfy themselves about the quantum of supply before submitting their Bid; no extra charges consequent on any misunderstanding or otherwise shall be allowed.
3.	<p>Bids/Quotations must reach in the Atal Medical &amp; Research University on the specified date, time and address. The Last date and time for bid submission is 16-03-2026 upto 10:30 AM. The Tender will be opened on same day i.e. on 16-03-2026 at 11:00 AM in the presence of Tenderer(s) or their Authorized representative(s), whosoever may like to be present at that time.</p> <p><b>Technical and Financial bid/quotation should be dropped in the tender box placed in the office of Finance Officer, Atal Medical &amp; Research University, Ner Chowk before the last date and time fixed for submission of the tender. Bids may also be submitted through Post/courier. No separate acknowledgement will be made.</b> Finance Officer, AMRU will not be responsible for any delay or misplacing postal receipt. Bids/ Quotations received after the timeline for submission of Bids/Quotations as prescribed, shall not be entertained and rejected without any further correspondence to the bidder. Conditional bids/quotations will stand disqualified and will not be accepted.</p>
4.	All pages of the Tender Document must be signed and stamped by the tenderer or his/her authorized signatory as token of having accepted all the Terms and Conditions of this Tender. The name and address of the tenderer shall be clearly written in the space provided for the purpose and no over-writing, correction; insertion shall be permitted in any part of the tender. Person signing the bid or other documents connected with tender must clearly write his/her name and also specify the capacity in which signing. Tenders received without proper documents shall be summarily rejected. The tender should be filled in and submitted strictly in accordance with the instructions contained herein; otherwise, the Tender is liable to be rejected.
5.	<p>Bids shall be submitted in two separate sealed covers. First cover super-scribed as <b>“Technical bid”</b> shall contain detail of bidder (<b>Annexure B</b>), along with copies of all requisite documents, certificates etc. as specified in the (<b>Annexure-C</b>) of the tender document duly filled in and signed. All the documents should be page numbered. The Second cover super-scribed as <b>“Financial bid”</b> (<b>Annexure-D</b>) shall contain financial bid in the prescribed format.</p> <p>These sealed covers shall be put into a larger envelope sealed and super-scribed as <b>“Limited Tender for providing Sanitation Items in the Atal Medical &amp; Research University”</b> and should be addressed to the Registrar, Atal Medical &amp; Research University, Mandi at Ner Chowk, Tehsil Balh, District Mandi HP PIN 175008. The bids (in the larger envelope) should be submitted in the Atal Medical &amp; Research University on or before <u>16-03-2026 upto 10:30 AM</u>.</p>
6.	The limited Tender will be opened by the Tender Opening –cum –evaluation Committee on <u>16-03-2026 at 11:00 AM</u> in the presence of the Tenderer or their Authorized Representatives, whosoever may wish to be present. In case representative is sent to participate in the tender opening process, Letter of authorization shall be produced.

  
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	agreement in the prescribed form within seven days of the receipt of the Letter of Award of Contract;
14.	The tender of the person/ firm(s) who have been black listed by the State Govt. or Govt. of India shall not be entertained or accepted in any manner and may be rejected at any stage before or after opening of the bids and the contract, if any awarded may also be cancelled at any time without any notice/ without assigning any reasons thereof to the contractor. The tenderers will not be entitled to any compensation whatsoever for such termination. Bidder submitting a tender would be presumed to have considered and accepted all the terms and conditions of the tender form and Annexures annexed thereto. No inquiry, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.
15.	Tender Inviting Authority may ask for additional information / Document(s), if any. The tenderer has to submit the required information/document as asked for by the Tender Inviting Authority. If any information or documents furnished by the tenderer with the tender papers are found to be misleading or incorrect at any stage, the tender of the relevant items in the approved list shall be cancelled and steps will be taken to blacklist the said firm.
16.	<b>The successful Tenderer shall have to deposit Performance Security of Rs.10,000/- upto the contract period in shape of FDR/DD/Bank Guarantee and shall be returned within two months of completion of the contract to the best satisfaction of the University.</b>
17.	<b>The rates should be F.O.R destination Atal Medical &amp; Research University, HP at Ner Chowk.</b> The supplier shall have to deliver the supply within stipulated time from the date of issue of supply order.  The Registrar, AMRU may allow extension for a maximum period of one week after the stipulated date of supply with a penalty of 2% which will be deducted from the purchase order value as "Liquidated Damage", or Performance security . If the supplier fails to complete the supply within the extended period after being allowed by the University, the supply order(s) will automatically stand cancelled, Performance security will be forfeited and no further purchase order will be placed to the firm for the said item and the concerned firm will be blacklisted for two (2) years from the date of issue of letter for the said item.
18.	The items shall be brand-new & latest manufacturing.
19.	The price quoted by the bidder should not, in any case exceed the controlled price, if any fixed by the Central/State govt. and the maximum retail price (MRP). The rates quoted by the bidder should be firm & valid up to Contract period. Prices quoted shall not be subject to any upward revision on any account whatsoever throughout the period of Agreement. The approved rates will be valid up to 31.03.2027 from the date of intimation of award of contract and Tender Inviting Authority has right to extend the Rate Contract on the same terms & conditions for further period subject to satisfactory performance
20.	The bidder should confirm acceptance to the fall clause given herein under:-  I. The price charges for the item supplied by the supplier shall in no event exceed the lowest price at which the supplier sells the items or offer to sell items of identical description to any person/organization including the purchaser or any department of Centre/State Govt. or any statutory undertaking of Central/State Govt. as the case may be during the period till the completion of delivery of medicines as per supply orders is completed.  II. In any subsequent date after submission of the quotation or placing of a supply order the manufacturer reduce the sale price of such stores i.e. "In case there is a fall in the institutional price due to reduction in price of raw material, custom

  
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	tenders at any time prior to award of contract, without incurring any liability, whatsoever to the affected tenderer or tenderers
32.	All disputes concerning the limited Tender, in any manner, will be subject to jurisdiction of AMRU authorities only.

Read and accepted

**Signature of the bidder  
or the Authorized signatory with Seal.**



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**TECHNICAL BID****CHECK LIST OF THE DOCUMENTS TO BE ATTACHED WITH TECHNICAL BID**

All the technical bid documents duly signed and sealed must be submitted separately in sealed cover super-scribed as "Technical bid for providing Sanitation Items at Atal Medical & Research University, Mandi at Ner Chowk, Tehsil Balh, District Mandi, HP 175008 for F.Y. 2026-27":

Particulars of the Documents required to be submitted in the technical bid cover by the bidder:	Whether submitted or not		Page No.
	YES	NO	
Tender document (with Annexures) duly filled in, where applicable and with Signatures of the bidder or his/her authorized signatory on each page of the Tender Document in acceptance of the terms and conditions contained in the Tender Document.			
Detail of the bidder /firm in the enclosed format to be submitted			
Copy of PAN (Permanent Account Number) of the tenderer / firm issued by the Income Tax Department to be submitted. In case of a partnership firm, the PAN should be in the name of the firm only, in case of individual bidder, the PAN should be in the name of individual.			
Copy of Goods and Service Tax registration (GST) certificate (As applicable)			
Copy of Registration / incorporation certificate with relevant authority			
Copy of the valid authorization letter given by the directors / owner of the firm/agency in favour of the authorized signatory to be submitted or copy of Power of Attorney in case of a partnership firm to be submitted. (Not required in case of individuals).			
An undertaking as per Annexure-E to be submitted duly signed by the tenderer (Bidder) on the letter head of bidder.			

Signature of the bidder

or the Authorized signatory with Seal.



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27.	Toilet Roll	1 Piece	
28.	Anti Bacterial Soap (Dettol or equivalent)	1 Piece	
29.	Hand Towel	1 Piece	
30.	Garbage Bags, Large size (2 X 3 feet)	1 Piece	

**Signature of the bidder with seal :**



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