



**NOTIFICATION**

On the recommendation of the Finance Committee vide agenda 5.8 of its 5<sup>th</sup> meeting held on 04.10.2022 and the Board of Management vide agenda 4.6 of its 4<sup>th</sup> meeting held on 20-06-2024 has approved the adoption/amendment in the R&P Rules to the promotional post of Section Officer & Assistant Registrar respectively to the Atal Medical and Research University, H.P., as under:-

Existing Provision			Amendments Proposed (For Promotional Posts)		
<b>“Section Officer”</b>					
<b>Rule 13 (J)</b>			<b>Rule 13 (J)</b>		
<b>i.</b>	<b>Minimum length of approved service</b>	Three years as Superintendent Grade-II/ Personal Assistant.	<b>i.</b>	<b>Minimum length of approved service</b>	Three years regular service or regular service combined with continuous adhoc service in the grade as Superintendent Grade-II.  <b>OR</b> 19 years regular service or regular combined with continuous adhoc service, if any, as Superintendent Grade-II, Senior Assistant, Junior Assistant and Clerk/JOA-IT combined which shall also include two years essential service as Superintendent Grade-II.
<b>ii</b>	<b>Quality of approved service</b>	Three gradations of ‘very good’ to ‘outstanding’ in	<b>ii.</b>	<b>Quality of approved service</b>	Three gradations of ‘very good’ to ‘outstanding’ in the Confidential Reports within

		the Confidential Reports within the preceding three years. <b>OR</b> Five gradation of 'good' or above in the Confidential Reports			the preceding three years. <b>OR</b> Five gradations of Good or above in the Confidential Reports within preceding five years.
iii	Field of Choice	Superintendent Grade-II/ Personal Assistant	iii	Filed of Choice	Superintendent Gr.-II

Existing Provision			Amendments Proposed (For Promotional Posts)		
<b>“Assistant Registrar”</b>					
<b>Rule 13 (K)</b>			<b>Rule 13 (K)</b>		
i.	<b>Minimum length of approved service</b>	Five years as Section Officer/Superintendent Grade-II/ Personal Assistant/ or atleast three years as Superintendent Grade-I	i.	<b>Minimum length of approved service</b>	Five years (as Section Officer) <b>OR</b> Three years as Section Officer and with at least two years as Superintendent Grade-II <b>OR</b> 22 years Regular Service or regular combined service with continuous adhoc service, if any, as Section Officer, Superintendent Gr.-II, Senior Assistant, Junior

					Assistant and Clerk combined which shall also include three years essential services as Section Officer.
ii	<b>Quality of approved service</b>	In accordance with the procedure as laid down by the Govt. of H.P. O.M. No. PER(AP-II)A(I)-I/80 dated 3/4th Nov. 1981	ii.	<b>Quality of approved service</b>	In accordance with the procedure laid down in Govt. Office Memorandum No. Per(AP-B)B(3)-1/94 dated 27-02-2016 adopted by the University vide Notification No. 3-1/73-HPU(Genl.)Vol-XIX dated 17-06-2016
iii	<b>Field of Choice</b>	Section Officer/ Superintendent Grade-II/ Personal Assistant/ Supdt. Gr.-I	iii	<b>Filed of Choice</b>	Section Officers

  
**Registrar**  
Atal Medical & Research University  
Ner-Chowk, Distt. Mandi (H.P.)

Endst. No. as above-

Dated:- 09-01-2025

Copy forwarded (by e-mail) for information to:-

1. All the Branch Head/Officer, AMRU, H.P.
2. The Finance Officer/Controller of Examinations, AMRU, H.P., Nerchowk.
3. The Deputy Controller, S.A.D., Camp office AMRU, H.P.
4. The Web Administrator, AMRU with the directions to upload the notification on the University website.
5. Guard File.

  
**Registrar**  
Atal Medical & Research University  
Ner-Chowk, Distt. Mandi (H.P.)

